

Project Manager

COMPANY SUMMARY

Are you ready for an exciting career with a technology firm that is working on cutting-edge products? Then come join the geoAMPS team and be part of a software-product organization that has a cool work culture, great work atmosphere and amazing growth potential. geoAMPS is currently seeking a **Project Manager** to join our team in Powell, Ohio.

geoAMPS is the market leader in providing software solutions to manage land rights and infrastructure assets. geoAMPS was founded on a simple notion: offer the best technology solutions while forming lasting relationships with our clients. We are pushing the industry forward by bringing state-of-the-art technology, increased communication and quicker project completions for our customers.

JOB SUMMARY

A successful **Project Manager** at geoAMPS is also great as a Relationship manager with clients. Building trust throughout each step of the project – being a partner, not just your typical vendor project manager. You will be expected to lead cross-functional teams through all aspects of the project plan and ensure client deliverables meet specified deadlines. We are looking for a smart, hardworking individual with great communication skills and extreme attention to detail. This is an important role in the organization and offers excellent opportunities for learning and growth.

PRIMARY RESPONSIBILITIES

- Manage online software development project activities and cross-functional teams on multiple projects across all project phases, including initiation, planning, execution, monitoring, control and closure
 - Manage the day-to-day activities of projects and staff; communicate with project teams as necessary to ensure project deliverables are on schedule and within estimated parameters
 - Proactively communicate project status, issues and risks to clients and management
 - Establish clear ownership for project tasks, ensure that team members have the tools needed and provide timely feedback
 - Make recommendations to management about schedules, risks, prioritization and resource allocation with input from team members
 - Manage resource planning and organizational capacity planning
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- Identify, communicate and help mitigate hurdles and risks to every project stage and deliverables

- Motivate the development team and keep them excited to move forward

SKILLS/EXPERIENCE

- 3-5 years of experience in project management, preferably in the software-product industry
- Right-of-Way experience is preferred and a plus, but not required.
- Ability to identify, capture and manage the smallest details/tasks to move projects forward on a daily basis
- Desire to be a part of a fast-paced, high-energy environment.
- Have a "can-do" positive attitude
- Must have proven success as a team leader
- Demonstrated experience in leading cross-functional project teams
- Ability to adjust and set priorities to meet deadlines
- Self-motivated with ability to drive projects
- Proven ability to build relationships and collaborate
- Can effectively communicate project information to clients and superiors
- Continuously identifies areas of improvement and offers innovative and constructive solutions
- Excellent written and verbal communication skills
- Awareness of emerging technologies and how they can be applied
- Knowledge of the software development lifecycle

EDUCATION

- Bachelor's degree or an equivalent combination of education and experience

WHAT IS IN IT FOR YOU

- Being an integral part of a dynamic, growing company that is well-respected in its industry
- Competitive pay based on experience
- Medical, dental and life-insurance benefits

***You must be legally entitled to work in the United States in order to apply for this position. geoAMPS is an equal opportunity employer.**