

Project Manager

COMPANY SUMMARY

Are you ready for an exciting career with a technology firm that is working on cutting-edge products in the Right-of-Way (ROW) industries that continually sets the bar for the competition to follow?

Then come join the geoAMPS team and be part of a software-product organization that has a cool work culture, great work atmosphere and amazing growth potential. We are currently hiring a **Project Manager** for our office in Powell, Ohio, and we would love to talk with you about your work experience and career objectives.

geoAMPS is the market leader in providing software solutions to manage land rights and infrastructure assets. geoAMPS was founded on a simple notion: offer the best technology solutions while forming lasting relationships with our clients. We are pushing the industry forward by bringing state-of-the-art technology, increased communication and quicker project completions for our customers.

JOB SUMMARY

A successful **Project Manager** at geoAMPS is also great as a Relationship manager with clients. Building trust throughout each step of the project – being a partner, not just your typical vendor project manager. You will be expected to lead cross-functional teams through all aspects of the project plan and ensure client deliverables meet specified deadlines. We are looking for a smart, hardworking individual with great communication skills and extreme attention to detail. This is an important role in the organization and offers excellent opportunities for learning and growth.

PRIMARY RESPONSIBILITIES

- Manage online software development project activities and cross-functional teams on multiple projects across all project phases, including initiation, planning, execution, monitoring, control and closure
- Manage the day-to-day activities of projects and staff; communicate with project teams as necessary to ensure project deliverables are on schedule and within estimated parameters
- Proactively communicate project status, issues and risks to clients and management
- Establish clear ownership for project tasks, ensure that team members have the tools needed and provide timely feedback
- Make recommendations to management about schedules, risks, prioritization and resource allocation with input from team members
- Manage resource planning and organizational capacity planning

- Identify, communicate and help mitigate hurdles and risks to every project stage and deliverables
- Motivate the development team and keep them excited to move forward

SKILLS/EXPERIENCE

- 3-5 years of experience in project management, preferably in the software-product industry
- Right-of-Way experience is preferred and a plus, but not required.
- Ability to identify, capture and manage the smallest details/tasks to move projects forward on a daily basis
- Desire to be a part of a fast-paced, high-energy environment.
- Have a "can-do" positive attitude
- Must have proven success as a team leader
- Demonstrated experience in leading cross-functional project teams
- Ability to adjust and set priorities to meet deadlines
- Self-motivated with ability to drive projects
- Proven ability to build relationships and collaborate
- Can effectively communicate project information to clients and superiors
- Continuously identifies areas of improvement and offers innovative and constructive solutions
- Excellent written and verbal communication skills
- Awareness of emerging technologies and how they can be applied
- Knowledge of the software development lifecycle

EDUCATION

- Bachelor's degree or an equivalent combination of education and experience

WHAT IS IN IT FOR YOU

- Being an integral part of a dynamic, growing company that is well-respected in its industry
- Competitive pay based on experience
- Medical, dental and life-insurance benefits

***You must be legally entitled to work in the United States in order to apply for this position. geoAMPS is an equal opportunity employer.**